

# BOARD OF SUPERVISORS

## Brown County

305 E. WALNUT STREET  
P. O. BOX 23600  
GREEN BAY, WISCONSIN 54305-3600



E-Mail [BrownCountyCountyBoard@co.brown.wi.us](mailto:BrownCountyCountyBoard@co.brown.wi.us)

PHONE (920) 448-4015 FAX (920) 448-6221

### "PUBLIC NOTICE OF MEETING"

Pursuant to Section 19.84 Wis. Stat., notice is hereby given to the public that the following meetings will be held

**THE WEEK OF MARCH 22-26, 2010.**

#### MONDAY, MARCH 22, 2010

- |                       |  |  |
|-----------------------|--|--|
| * 8:30 a.m.           | Community Options Program Planning Committee     | Board Room B<br>Sophie Beaumont Bldg.<br>111 N. Jefferson Street |
| * 9:00 a.m.           | Long Term Care District Steering Committee       | NEW Family Care<br>2701 Larsen Road                              |
| * 4:30 p.m.           | Neville Public Museum Governing Board            | 3 <sup>rd</sup> Floor Board Room<br>Neville Public Museum        |
| * 5:30 p.m.           | Land Conservation Subcommittee                   | Room 161—UW Extension  |
| * 6:30 p.m. (approx.) | Planning, Development & Transportation Committee | 1150 Bellevue Street   |

#### TUESDAY, MARCH 23, 2010

(No Meetings)

#### WEDNESDAY, MARCH 24, 2010

- |             |                          |   |
|-------------|--------------------------|---|
| * 6:00 p.m. | Human Services Committee | Room 200—Northern Bldg.<br>305 E. Walnut Street |
|-------------|--------------------------|---|

#### THURSDAY, MARCH 25, 2010

- |             |  |   |
|-------------|--|---|
| * 8:30 a.m. | Aging & Disability Resource Center<br>Board of Directors                         | Options for Independent Living<br>555 Country Club Road |
| * 3:00 p.m. | Planning Commission Board of Directors<br>Ch. 21 Subdivisions Ordinance Revision | Room 200—Northern Bldg.<br>305 E. Walnut Street         |
| * 5:30 p.m. | Administration Committee   | Room 200—Northern Bldg.<br>305 E. Walnut Street         |

#### FRIDAY, MARCH 26, 2010

(No Meetings)

#### **\*Agendas Enclosed**

Any person wishing to attend who, because of a disability, requires special accommodation, should contact the Brown County Human Resources Office at 448-4065 by 4:30 p.m. on the day before the meeting so that arrangements can be made.

## COMMUNITY OPTIONS PROGRAM PLANNING COMMITTEE MEETING

Monday, March 22, 2010 – 8:30 a.m. - Sophie Beaumont Building - 111 North Jefferson Street, Green Bay, Wisconsin – Board Room B

1. Meeting called to order
2. Roll call
3. Modification/approval of agenda
- \* 4. Modification/approval of minutes of February 22, 2010
5. Use of COP funding 90-180 days for existing waiver clients losing functional eligibility
6. Reports
  - A. Current status of COP funding
  - \* B. Money expenditures by target group and wait list data
7. Ongoing Family Care Update
8. **Closed session**--Pursuant to 19.85(l)(f) considering financial, social and/or personal history of specific persons, which if discussed in public would be likely to have a substantial adverse effect on the reputation of the persons referred to—
9. Roll call vote for closed session
- \* 10. COP Exceptional Expense requests
11. Any other business authorized by law

\* Indicates materials are included in packet mailing

**AGENDA**  
**NORTHEASTERN WISCONSIN LONG TERM CARE DISTRICT**  
**STEERING COMMITTEE**

**March 22, 2010**

**9:00 a.m.**

**NEW Family Care**

2701 Larsen Road

Green Bay, Wisconsin 54303

1. Approval of the Agenda
2. Approval of minutes of February 1, 2010 Meeting
3. Public comments
4. Information Items
  - A. Fiscal Agent report
  - B. Administrative Assistant hiring process
  - C. Webpage communications
  - D. Base Camp
  - E. State and Other MCO activities
  - F. Care Management Committee report
  - G. Phone conference with Tom Lawless from State on NEW Budget
  - H. Request from Rehabilitation for Wisconsin for Community Rehabilitation Provider meeting
5. Discussion Items
  - A. Development of NEW Budget and Planning Timeline
  - B. Planning Structure
  - C. Stakeholder processes and communications
  - D. Provider meetings
6. Decision/Discussion Items
  - A. Steering Committee Leadership Structure
  - B. County Policy Maker Forum
  - C. Schedule for meetings
7. Summary

Any person wishing to attend who, because of a disability, requires special accommodation, should contact Mary Kennedy 920 725 0336 at least 48 hours before the scheduled meeting time so appropriate arrangements can be made.



Neville  
Public  
Museum

Of Brown County

## NEVILLE PUBLIC MUSEUM GOVERNING BOARD AGENDA

*Monday, March 22, 2010*

4:30 p.m.

Neville Public Museum  
Third Floor Board Room

- 
- I. Call meeting to order
  - II. Approve/modify agenda
  - III. Approve/modify minutes from December 14, 2009 meeting
  - IV. Deaccessioning Report
  - V. Director's report
  - VI. Such other matters as are authorized by law
  - VII. Adjournment

Kevin Kuehn, Chair

### Next Meeting

Monday, June 28, 2010

4:30 p.m.

*Please contact Jill at 448-7841 if you cannot attend this meeting—thank you!*

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LAND CONSERVATION SUBCOMMITTEE

Norb Dantinne, Chair  
Dave Kaster, Vice Chair

Bernie Erickson, Mike Fleck, Dan Haefs, Norbert Vande Hei(FSA)

**LAND CONSERVATION SUBCOMMITTEE**

**Monday, March 22, 2010  
5:30 p.m. (PD&T to Follow)  
Room 161, UW-Extension  
1150 Bellevue Street**

**\*\*\*PLEASE NOTE TIME CHANGE\*\*\***

- I. Call Meeting to Order.
- II. Approve/Modify Agenda.
- III. Approve/Modify Minutes of Land Conservation Subcommittee of December 28, 2009.
  1. Variance Request from Quiet Crest Farms to Build a Barnyard within 100 feet of a Neighbor Property Line. (See attachment.)
  2. Report on March 10, 2010 Meeting with Todd Parczick – Cow Manure -2- Energy.
  3. Review of Brown County Subsidies to Agriculture. (Materials will be handed out at meeting.)
  4. Review of Animal Waste Management Ordinance Provisions Regarding New Technology.
  5. Review and Approve 2009 Land and Water Conservation Department Annual Report and 2010 Annual Work Plan.
  6. Update on Grant Applications for Great Lakes Restoration Initiative:
    - a. Baird Creek Riparian Protection Project RFP - **\$377,354**.
    - b. Improving Water Quality with FGD Gypsum in Green Bay's Lower Fox River - **\$597,218**.
    - c. Improving Water Quality in Lower Fox River – Green Bay TMDL by Reduction of Soil Phosphorus Levels by Relocation of Animal Waste from High Phosphorus Fields to Low Phosphorus Fields. - **\$537,389**.
    - d. West Shore Green Bay Northern Pike Habitat Project - **\$395,815** - Jim Jolly
  7. Land and Water Conservation Department Monthly Budget Update. (Copy will be provided at meeting.)
  8. Wildlife Damage Control Program – Jon Bechle.
    - a. Wisconsin Deer Donation (Hunt for the Hungry).
    - b. Damage Claims.
    - c. Green Bay Authorized Bow Hunt.

9. Ozaukee County Resolution.
10. Wisconsin Land and Water Conservation Association Request for \$800 Special Assessment.
11. Budget Adjustment Request (#10-09): Increase in expenses with offsetting increase in revenue.
12. Budget Adjustment Request (#10-31): Increase in expenses with offsetting increase in revenue.
13. Director's Report.
14. Such Other Matters as Authorized by Law.

Norb Dantine, Chair

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### PLAN, DEV. & TRANS. COMMITTEE

Bernie Erickson, Chair  
Mike Fleck, Vice Chair  
Norbert Dantine, Dave Kaster, Dan Haefs

### PLANNING, DEVELOPMENT & TRANSPORTATION COMMITTEE

Monday, March 22, 2010  
Approx. 6:30 p.m. (To follow Land Con mtg.)  
Room 161, Ag & Extension Center  
1150 Bellevue Street

- I. Call Meeting to Order.
- II. Approve/Modify Agenda.
- III. Approve/Modify Minutes of the February 22, 2010.
1. Review minutes of:
  - a) Harbor Commission (February 8, 2010).
  - b) Lower Fox River and Green Bay Shoreline Waterfront Redevelopment Steering Committee (November 11, 2009).
  - c) Lower Fox River and Green Bay Shoreline Waterfront Redevelopment Steering Committee (February 25, 2009).
  - d) Planning Commission Board of Directors Chapter 21 Subdivisions Ordinance Revision Subcommittee (January 28, 2010).
  - e) Transportation Coordinating Committee (December 14, 2009).
  - f) Transportation Coordinating Committee (March 8, 2010).

#### Airport

2. Communication from Jack Hill.
3. Budget Status Report for December 30, 2009.

#### UW-Extension

4. Financials for December, 2009 (provided at meeting).
5. Director's Report.

#### Port and Solid Waste

6. Resolution re: Approving Three-Year Statement of Intentions for Wisconsin Department of Transportation's Harbor Assistance Program.
7. Port Area Budget Status Report for December 31, 2009.
8. Solid Waste Area Budget Status Report for December 31, 2009.
9. Director's Report.

### **Highway**

10. Initial Resolutions Authorizing the Issuance of Not to Exceed \$21,265,000 Corporate Purpose General Obligation Bonds of Brown County, Wisconsin in one or more series at one or more times.
  - a. Highway Dept – General Obligation Bonds in an Amount Not to Exceed \$9,040,000.
11. Ordinance re: Revision of Speed Zone on CTH G Town of Ledgeview, Brown County, State of Wisconsin.
12. Report of Foreman and Supervisor Position.
13. February, 2010, Budget to Actual Reports.
14. Director's Report.

### **Highway/Planning Commission**

15. Updates on CTH GV (standing item).

### **Planning and Land Services**

**Land Information** – No Agenda Items.

#### **Planning Commission**

16. Summary of Annual Report Submitted to the Wisconsin Department of Natural Resources Related to Brown County Municipal Storm Water System (MS4) Permit.
17. Budget Status Financial Report for December 31, 2009.

#### **Property Listing**

18. Budget Status Financial Report for December 31, 2009.

#### **Zoning**

19. Budget Status Financial Report for December 31, 2009.

### **Register of Deeds**

20. Budget Status Financial Report for December 31, 2009.

### **Other**

21. Audit of bills.
22. Such other matters as authorized by law.

Bernie Erickson, Chair

### **Attachments**

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## **HUMAN SERVICES COMMITTEE**

**Patrick Evans, Chair**  
Steve Fewell, Vice Chair  
Julie Knier, Patrick Moynihan Jr., Pat La Violette  
Tom Lund, Jesse Brunette

### **HUMAN SERVICES COMMITTEE**

**Wednesday, March 24, 2010**

**6:00 p.m.**

**Room 200, Northern Building  
305 E. Walnut Street, Green Bay**

- I. Call Meeting to Order.
- II. Approve/Modify Agenda.
- III. Approve/Modify Minutes of February 24, 2010.

### **Comments from Public**

### **Report from Human Services Chair, Patrick Evans**

1. Review Minutes of:
  - a. Aging & Disability Resource Center Board (February 25, 2010).
  - b. Community Options Program Planning Committee (February 22, 2010).
  - c. Veterans' Recognition Subcommittee (March 9, 2010).

### **Communications**

2. Communication from Supervisor Scray re: Review Brown County requirements of ID when applying for any Social Services from the County. Discuss the possibility of making Brown County requirements of ID stricter to prevent fraud. (Held from February Meeting.)
3. Communication from Supervisor Evans re: To address concerns with the Brown County Sheriff's Department and local Law Enforcement Agencies on the EM-1 placement of patients as it relates to the Crisis Center and the Community Treatment Center. Additionally to develop a county-wide plan for all Law Enforcement Agencies to abide by with accordance to enhanced safety and efficiency procedures. (Held from February Meeting.)

4. Communication from Supervisor Lund re: To rename a portion of the Brown County Community Treatment Center in honor of Barbara Bauer, a long-time advocate for mental health care reform. (Held from February Meeting.)
5. Communication from Supervisor Nicholson re: Review the cost of savings of Adult Family Homes. (Held from February Meeting.)

**Human Services Dept.**

6. Director's Report.
7. Recommendations Regarding Memorials at CTC.
8. Family Care Update.
9. Community Treatment Center Update.
10. Community Treatment Center Statistics.
11. Bellin Psychiatric Monthly Report.
12. Approval for New Non-Continuous Vendor.
13. Request for New Vendor Contract.
14. Monthly Contract Update.
15. Financial Report for Community Programs. (Provided at meeting.)
16. Financial Report for Community Treatment Center. (Provided at meeting.)

**Aging & Disability Resource Center** – No Agenda Items.

**Health Dept.** – No Agenda Items.

**Syble Hopp School** – No Agenda Items.

**Veterans Dept.** – No Agenda Items.

**Other**

17. Audit of Bills.
18. Such other Matters as Authorized by Law.

Patrick Evans, Chair

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**AGING & DISABILITY RESOURCE CENTER OF BROWN COUNTY  
BOARD OF DIRECTOR'S MEETING  
THURSDAY, MARCH 25, 2010 AT 8:30 A.M.  
OPTIONS FOR INDEPENDENT LIVING, INC.  
555 COUNTRY CLUB ROAD  
GREEN BAY WI**

**AGENDA**

**Pledge of Allegiance**

1. Adoption of Agenda
2. Introductions
3. Approval of the minutes of the regular meeting of February 25, 2010
4. Finance Report:
  - A. Approval of the February 2010 Finance Report
  - B. Review and approval of Restricted Donations
5. NWTC Report-Falls Prevention.
6. 3Waar Report – AAA role in Aging Network
7. ADRC Regional Office Report
8. Approval for legal advice regarding property purchase
9. Legislative Update
10. Director's Report
11. Announcements
12. Next meeting date – April 22, 2010
13. Adjourn

**Tours of Options will be provided for those interested.**

  
Tom Diedrick, Chairperson (aw)  
Aging & Disability Resource Center  
of Brown County

Notice is hereby given that action by the Committee may be taken on any of the items which are described or listed in this agenda.

Any person wishing to attend, who because of a disability requires special accommodation, should contact the ADRC of Brown County Office at (920) 448-4300 two days before the meeting so that arrangements can be made.

**ADRC Vision: "Building a community that values, empowers, and supports seniors, adults with disabilities and their caregivers"**

**AGENDA**  
**BROWN COUNTY PLANNING COMMISSION BOARD OF DIRECTORS**  
**CHAPTER 21 SUBDIVISIONS ORDINANCE REVISION SUBCOMMITTEE**  
**Thursday, March 25, 2010**  
**Northern Building**  
**305 E. Walnut St., Room 200**  
**Green Bay, WI**  
**3:00 p.m.**

**ROLL CALL:**

Bill Bosiacki	_____	Dennis Reim	_____
Graham Callis	_____	Peter Schleinz	_____
David Chrouser	_____	Michael Soletski	_____
Norbert Dantine, Jr.	_____	Michael Vande Hei	_____
Pat Ford	_____	Andrew Vissers	_____
Pat Kaster	_____	Jim Wallen	_____
Chuck Lamine	_____		

1. Approval of the February 25, 2010, Chapter 21 Subdivisions Ordinance Revision Subcommittee meeting minutes.
2. Follow-up discussion regarding 40 acre land divisions.
3. Review and action regarding Subdivisions Ordinance sections 21.01 through 21.20.
  - a. Authority (s.21.01)
  - b. Title (s. 21.02)
  - c. Jurisdiction (s. 21.03)
  - d. Applicability (s. 21.04)
  - e. Purposes (s. 21.05)
  - f. Abrogation and Greater Restrictions (s. 21.06)
  - g. Interpretation (s. 21.07)
  - h. Severability and Non-Liability (s. 21.08)
  - i. Compliance (s. 21.09)
  - j. Administration (s. 21.10)
  - k. Definitions (s. 21.20)
4. Other matters.
5. Confirm upcoming meeting scheduled for April 29 at 3:00 p.m.
6. Adjourn.

ANY PERSON WISHING TO ATTEND WHO, BECAUSE OF A DISABILITY, REQUIRES SPECIAL ACCOMMODATION SHOULD CONTACT THE BROWN COUNTY HUMAN RESOURCES OFFICE AT 448-4065 BY THE DAY BEFORE THE MEETING SO ARRANGEMENTS CAN BE MADE.

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### ADMINISTRATION COMMITTEE

Tom Lund, Chair  
Jack Krueger, Vice Chair  
Patty Hoeft, Tony Theisen, Andy Williams

### ADMINISTRATION COMMITTEE

Thursday, March 25, 2010

5:30 p.m.

Room 200, Northern Building  
305 E. Walnut Street

- I. Call to Order.
- II. Approve/Modify Agenda.
- III. Approve/Modify Minutes of February 25, 2010.

- 1. Review of Minutes
  - a. Facility Master Plan Subcommittee (January 26, 2010).
  - b. Facility Master Plan Subcommittee (February 8, 2010).
  - c. Housing Authority (February 15, 2010).

### Communications

- 2. Communication from Supervisor Nicholson re: Review the funding of the Housing Authority. (Held from February Meeting.)
- 3. Communication from Supervisor Lund re: To refer to Administration that any employee who would voluntarily submit to a yearly health assessment and maintains a proper weight and level of fitness would be eligible for reimbursement regardless of affiliation with a health club. (Held from February Meeting.)
- 4. Communication from Supervisor Knier re: Adopt a resolution requiring a salary study for each position and candidate filled by appointment. (Held from February Meeting.)
- 5. Communication from Supervisor Knier re: Require Human Resources to provide cost of living adjustments based on location when providing comparable salary numbers. (Held from February Meeting.)

### General Fund Transfer

- 6. District Attorney - Budget Adjustment Request (#09-152): Interdepartmental reallocation or adjustment including reallocation from the County's General Fund.

### Facility & Park Management

- 7. Budget Status Financial Report for December 31, 2009.
- 8. Initial Resolutions Authorizing the Issuance of Not to Exceed \$21,265,000 Corporate Purpose General Obligation Bonds of Brown County, WI in one or more series at one or more times.
  - a. Facilities Department - Initial Resolution Authorizing General Obligation Bonds in an Amount Not to Exceed \$643,200.
- 9. Director's Report

**Dept. of Administration**

- 10. Budget Status Report for December 31, 2009.
- 11. 2010 Budget Adjustment Log.
- 12. Director's Report.

**Information Services**

- 13. Director's Report.

**Human Resources**

- 14. Budget Status Financial Report for December, 2009.
- 15. Human Resources Activity Report for February 2010.
- 16. Director's Report.

**Child Support**

- 17. Budget Adjustment Request (#10-27): Increase in expenses with offsetting increase in revenue.
- 18. Budget Status Financial Report for December, 2009.
- 19. **County Clerk** - Budget Status Financial Report for December, 2009.

**Corporation Counsel** No agenda items.

**Treasurer** No agenda items.

**Other**


- 20. Audit of Bills.
- 21. Such other Matters as Authorized by Law.

Tom Lund, Chair

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## MARCH 2010

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
		Public Safety 5pm		Ed & Rec 5:30pm		
	1	2	3	4	5	6
7	Executive Cmte 6:00 pm	Vets' Recognition 5:15pm				
	8	9	10	11	12	13
14	15	16	St. Patrick's Day 	Facility Master Plan 5:30 pm. & Board of Supervisors 7:00 p.m	19	20
	Land Con 6pm Plan Dev & Trans 6:30 pm		Human Svc Cmte 6pm	Admin 5:30 pm		
21	22	23	24	25	26	27
		Criminal Justice Coord Bd 3:30pm				
28	29	30	31			

## APRIL 2010



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
<b>NOTE:</b>	<b>DATES ARE</b>	<b>TENTATIVE</b>		Ed & Rec 5:30pm	<u><b>Good Friday</b></u> <u><b>Offices Closed</b></u>	
				1	2	3
<b>Easter</b> 	Public Safety 5:30 pm	<b>Election Day</b>				
4	5	6	7	8	9	10
	Executive Cmte 6:00 pm	Vets' Recognition 5:15pm				
11	12	13	14	15	16	17
18	19	Board of Supervisors 9:00 am	EMS 1:30pm	Facility Master Plan 5:15 pm. & Admin 5:30 pm	23	24
	Land Con 6pm Plan Dev & Trans 6:30 pm	Criminal Justice Coord Bd 3:30pm	Human Svc Cmte 6pm			
25	26	27	28	29	30	

## **BROWN COUNTY COMMITTEE MINUTES**

- **Criminal Justice Coordinating Board (February 23, 2010)**
- **Harbor Commission (February 8, 2010)**
- **Library Board (February 18, 2010)**
- **Transportation Coordinating Committee (March 8, 2010)**
- **Veterans' Recognition Subcommittee (March 9, 2010)**

**To obtain a copy of Committee minutes:**

**[http://www.co.brown.wi.us/minutes\\_and\\_agendas/](http://www.co.brown.wi.us/minutes_and_agendas/)**

**OR**

**Contact the Brown County Board Office or the County Clerk's Department**



**PROCEEDINGS OF THE BROWN COUNTY  
CRIMINAL JUSTICE COORDINATING BOARD**

Pursuant to Section 19.84 Wisconsin Statutes, a regular meeting of the **Brown County Criminal Justice Coordinating Board** was held on Tuesday, February 23, 2010, in the Truttman Room of the Law Enforcement Center – 300 East Walnut Street, Green Bay.

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**Present:** Judge Kendall Kelley-Chair, Supervisor Pat Evans, Jayme Sellen, Lisa Wilson, Brian Shoup, D.A. John Zakowski.

**Excused:** Sheriff Kocken, Andy Williams, Jim Arts, Jeffrey Cano, Don Hein, Jack Jadin, Jed Neuman.

**Citizen Reps:** Tim McNulty.

**Excused:** Dr. Gerald Wellens, Jeffrey Jazgar.

**Also Present:** Nicole Naze, Greg Urban.

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1. **Call Meeting to Order:**

The meeting was called to order by Supervisor Evans at 3:40 p.m.

2. **Approve/Modify Agenda:**

**Motion made by J. Jadin and seconded by J. Zakowski to approve. Vote taken.**

**MOTION APPROVED UNANIMOUSLY.**

3. **Approve/Modify Minutes of January 26, 2010:**

**Motion made by J. Sellen and seconded by L. Wilson to approve. Vote taken.**

**MOTION APPROVED UNANIMOUSLY.**

(Chair Judge Kelley arrived at 3:46 p.m.)

4. **Report from the District Attorney Regarding Drug Prosecution (D.A. John Zakowski):**

District Attorney's Office Intern, Nicole Naze distributed copies from a 12-month study (copy filed in County Clerk's Office) re: Criminal Drug Charges Filed in January 2009 and 2009 Drug Prosecution Study Brown County, WI. Zakowski stated that he felt the information provided in the reports would be all that could be obtained from the database. Zakowski stated that whatever the committee wanted to do with the information was now up to them and said all the information is there, every case that had crossed their desks in 2009. He explained that Ms. Naze had graphed the types of drug cases that were charged by gender, race, and age for the entire drug conviction. He stated what the committee had talked about at their last meeting was with regards to felonies and whether or not the felonies were (1) due to simple possession cases which were subsequent possessions and, therefore, status offenses that became felonies; or (2) more in line with what is considered felonies such as possession with intent to deliver. Zakowski provided the drugs of choice ranked in order from most to least for certain counties:

- Racine County—cocaine, heroin, THC, prescription drugs
- Sheboygan—cocaine, THC, heroin, oxycontin
- Dane—heroin, cocaine, marijuana
- St. Croix—not available; however, meth numbers continue to increase

Zakowski thanked Ms. Naze for all the work she put into producing this information and asked if any additional information was needed. Ms. Naze added that the disposition of cases is through February 1<sup>st</sup>.

**Motion made by P. Evans and seconded by L. Wilson to approve. Vote taken.  
MOTION APPROVED UNANIMOUSLY.**

**5. Community Drug Education Programs (D.A. John Zakowski):**

When Zakowski asked about the type of information needed other than a list of programs, Chair Judge Kelley suggested including the effectiveness of the current programs. Brian Shoup, Director of Human Services, added that there are studies available with comparative program-specific data for prevention approaches as well as treatment approaches; and he offered to provide this information for this Board. Chair Judge Kelley responded that this could be very helpful.

**Motion made by P. Evans and seconded by J. Zakowski to hold until next meeting.  
MOTION APPROVED UNANIMOUSLY.**

**6. Nature of Response to County Board Request for Research and Report Regarding Drug Problem in Brown County.**

Supervisor Evans opined that this report is fantastic and asked if all of this information would be presented to the Public Safety Committee, to which Zakowski replied in the affirmative. He added that his understanding was that once the County Board had the information, the County Board would be able to determine the most effective use of its resources. Supervisor Evans stressed the importance of providing the entire report as opposed to one or two summary pages when making presentations before the Public Safety Committee and County Board.

Chair Judge Kelley agreed and added that this is an excellent collection of data. He asked for input from those present as to the future direction of this Board. Supervisor Evans suggested offering this information, even though there will be a new County Board and Public Safety Committee in 2 months, and determine whether or not this Board should draw some conclusions as to programs needed, etc. Supervisor Evans opined that, since this Board has members who are closer to this issue than the County Board does, this Board should start to delve into solutions and make recommendations. Supervisor Evans recommended sending this data to every policing agency in Brown County if this issue is sent back to this Board; because he thinks this is a powerful tool.

**Motion made by P. Evans and seconded by J. Zakowski to receive and place on file. MOTION APPROVED UNANIMOUSLY.**

**7. OWI Law Changes (Judge Kelley):**

**Motion made by P. Evans and seconded by J. Zakowski to hold until next meeting.  
MOTION APPROVED UNANIMOUSLY.**

**8. Such Other Matters as Authorized by Law: None.**

**9. Adjourn:**

**Motion made by P. Evans and seconded by J. Zakowski to adjourn at 4:25 p.m.  
Vote taken. MOTION APPROVED UNANIMOUSLY.**

Respectfully submitted,  
Alicia A. Loehlein  
Recording Secretary

## PORT AND SOLID WASTE DEPARTMENT

*Brown County*

**Approved:**

3.8.10

2561 SOUTH BROADWAY  
GREEN BAY, WI 54304

CHARLES J. LARSCHIED

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PORT AND SOLID WASTE DIRECTOR

### **PROCEEDINGS OF THE BROWN COUNTY HARBOR COMMISSION**

A meeting was held on Thursday, **February 8, 2010**, 11:30am., at Holiday Inn – City Centre, Green Bay, WI. The meeting was officially called to order by President McKloskey at 11:30am.

1. Roll Call:

Present: President Neil McKloskey  
Commissioner Hank Wallace  
Commissioner Bill Martens  
Commissioner John Hanitz  
Commissioner Craig Dickman  
Commissioner John Gower (arrived at 11:35am)  
Commissioner Bernie Erickson (arrived at 11:33am)

Also Present: Charles Larscheid, Brown County Port & Solid Waste  
Dean Haen, Brown County Port & Solid Waste  
Christian Zuidmulder, C. Reiss Coal Co.  
Allison Swanson, GB  
Tony Walter, GB Press-Gazette  
T.V. Media  
Sean Ryan & John Mory, Cellcom Marathon

2. Approval/Modification – Meeting Agenda

**A motion was made by Craig Dickman and seconded by Hank Wallace to approve the agenda.** Unanimously approved.

3. Approval/Modification – January 11, 2010 Meeting Minutes

**A motion to approve the January 11, 2010 meeting minutes as modified was made by Hank Wallace and seconded by John Hanitz.** Unanimously approved.

4. Green Bay Cellcom Marathon, Sean Ryan/John Mory – Request for Approval

A copy of the course map was handed out to the Commissioners. Sean Ryan and John Mory, representatives of the Green Bay Cellcom Marathon indicated that this year's route would be crossing the Dousman Bridge and Nitschke Bridge. Any runner eligible for the Boston Marathon would be across the bridges by 10am. As in past years, the Marathon is requesting a five-hour window (8am until 1pm) and has agreed to deposit \$7500 in escrow for possible demurrage charges. It was noted that although the Port will notify terminal operators of the requested port closure for five hours during the marathon, this is not a formal U.S. Coast Guard-authorized closure. Staff noted that the current demurrage charge is currently closer to \$2000 than the \$1500. The Commission indicated they were comfortable with the time and dollar amount requested by Green Bay Cellcom Marathon and **a motion to accept the five-hour window of closure for \$7,500 was made by John Gower and seconded by Craig Dickman.** Unanimously approved.

5. U.S. Army Corps of Engineer's Renard Island Causeway Design – Request for Approval

As requested previously by the Harbor Commission, the preliminary causeway design options received from the U.S. Army Corps of Engineers (USACE) were forwarded to the City of Green Bay. The City sent a letter (copy in agenda packet) indicating the access rights to the east side of the island are owned by the City of Green Bay, The west side

has an existing road that has not been abandoned. The monetary difference between a causeway on the east side versus the west side is approximately \$500,000. The City has verbally indicated they prefer the west side of the island be used for the causeway primarily because of the operations of the park during the summer.

**A motion to suspend the rules was made by John Gower and seconded by Hank Wallace.** Unanimously approved. Allison Swanson, City of Green Bay, indicated that hopefully whatever is done for a temporary causeway would be suitable for the City's long-term vision for the island. Swanson indicated the City is looking at passive uses for the island and does not envision cars driving out to or on the island. Swanson noted it would cost \$600,000 to remove the causeway and the City feels this would be a waste of money as the City would be agreeable to using temporary causeway and avoid additional costs to both the City and County. Swanson also indicated that the City is interested in working with the Wisconsin Department of Natural Resources (WDNR) on a lakebed grant for a permanent causeway and is willing to sit down with the County to discuss possible options in the future.

**A motion to return to regular order was made by Craig Dickman and seconded by John Gower.** Unanimously approved.

At this time the Commission believes their primary focus is getting the Island closed within a relatively short time line. If the City of Green Bay decides they do not want to take an active role at this time, the Commission respects their position, however will proceed with the USACE to create a temporary causeway at the lowest possible cost. Brown County is responsible for getting access to the island and if the right-of-way cannot be obtained for the east side from the City, then the lowest base plan becomes the west side resulting in an additional \$430,000 which the USACE is responsible for paying. Verbally the USACE has stated the design of the causeway could be changed to cut costs. The monies for this project are in the FY10 USACE budget. Staff read the proposed recommendation to the Commission as well as reviewed the letter received from the City of Green Bay. **The Harbor Commission recommends that the U.S. Army Corps of Engineers select the Renard Isle causeway working estimate construction alternative that will be of no cost to Brown County. If the City of Green Bay wishes to modify that construction alternative for future recreational flexibility on Renard Isle, the City needs to participate in the process of procuring any needed approvals and financing for the modification** A motion to accept the recommendation presented in the staff memorandum was made by Craig Dickman and seconded by John Gower. Unanimously approved. .

6. Fox River Navigation/Environmental Dredging Issue

Talks have taken place between Brown County and the WDNR, EPA and USACE regarding the conflicts between environmental dredging and navigation dredging. Since the terminals most affected by environmental capping (Georgia Pacific, C. Reiss Coal, Construction Resource Mgmt., and LaFarge) have expressed little to no interest in pursuing this any further, at this time the Port of Green Bay will no longer be pursuing this issue either.

Georgia Pacific agreed to pay for additional sampling in the river in an effort to receive WDNR and EPA approval for the USACE to dredge the river. The sampling results showed there are pcb's in the sediment to be dredged and they range from below 1 ppm to above 1ppm. In follow-up meetings, the WDNR and EPA have indicated they will still require the USACE to do turbidity monitoring and possibly silt curtains when dredging. In their 1/29/10 letter, the USACE responded they are not willing to do anything above and beyond their current dredging requirements and therefore, will no longer dredge in the Fox River until the clean-up project is completed.

Staff indicated the east river turning basin was in need of dredging last year and that each year an additional 10,000 cy of silt accumulates in the turning basin. Each year this area is not dredged, will result in more light loading and ultimately the inability for ships to turn in the river. The Commission directed staff to set up the next Harbor Commission meeting with this one agenda item. The Commission stated staff should contact the terminal operators and strongly encourage them to attend this meeting as the future viability of the Port is in jeopardy. The Harbor Commission, working through the terminal operators, will issue a statement. The Commission feels it is imperative our legislators and the public be made aware of the ramifications to Northeast Wisconsin if dredging this area is delayed for possibly six or seven years. A representative from C. Reiss Coal spoke regarding the best or most convenient time to hold a meeting.

7a. Great Lakes Restoration Initiative Grants – Request for Approval

- a) Renard Island Cap
- b) Cat Island

Staff reviewed the Great Lakes Restoration Initiative Grants included in the agenda packet. Currently there is \$475M available for Great Lakes restoration projects. Brown County has applied for both grants. Staff reviewed the entire grant process and work to be done for both projects.

**A motion to approve the Great Lakes Restoration Initiative Grant for Renard Island was made by John Gower and seconded by Hank Wallace.** Unanimously approved.

**A motion to approve the Great Lakes Restoration Initiative Grant for Cat Island was made by John Gower and seconded by Neil McKloskey.** Unanimously approved.

8. Strategic Plan Subcommittee – Update

Commissioner Dickman updated the Commission on the progress of the Strategic Plan subcommittee. A two-page outline of the Plan was distributed at the meeting. Four major themes have been identified for the Plan: Open Markets, Sustainable Economics, Expanding Markets & Revenues, and Autonomous & World-Class Operations. At the last meeting, the committee focused on crafting strategic initiatives with the goal of having five strategic initiatives under each of the four main focus areas. The subcommittee reviewed the suggested initiatives for Open Markets and Sustainable Economics. The Commission was asked to rate each initiative as to a high, medium or low priority as well as provide any other feedback or suggestions. Discussion ensued. The next subcommittee is scheduled for February 22<sup>nd</sup>.

9. FTZ Annual Report

The Port has submitted the required annual Federal and State reporting for the Foreign Trade Zones. Staff reviewed activity within the Zone indicating that Polaris Industries and Robin Manufacturing still had quite a bit of activity last year but it is significantly down from years' past but they still are benefiting from the FTZ. Marinette Marine did not do any activity but hopefully they have some business development happening and they should be active this year. This report will expand as the influence of the FTZ and benefits for the Port increase.

10. WDOT Dockwall Use Report

The Port has submitted a summary report for all Harbor Assistance grants used to build dockwalls (Georgia Pacific, Western Lime, Fox River Dock, Great Lakes Calcium, Koch Industries, Nobel Petro) to the Wisconsin Department of Transportation.

11. Director's Report

- Three legal bills have been received from Michael, Best & Friedrich for dredging-related issues totaling \$6,596.
- Planning, Transportation & Development (PD&T) will put the causeway issue and the GLRI grants on their next agenda for approval.
- Staff recommended the requested Terminal Operator meeting be held at the P&SW office and be scheduled for the afternoon. The next regularly scheduled Harbor Commission meeting is on March 8, 2010.

*No other items were given under the Director's Report; however, additional dialog took place on the following:*

Commission requested update on Bylsby. Staff stated they are waiting for a City or County sedimentation pond or stormwater pond for the mitigation bank credit.

Commission also asked if the Solid Waste and Port accounts are now separate. Staff indicated the budget adjustment will go through County Board next Wednesday for approval.

12. Audit of Bills

*Nothing recorded.*

13. Such Other Matters as Authorized by Law

*Nothing recorded.*

14. Adjourn

**A motion to adjourn was made by Hank Wallace and seconded by Bill Martens.** Unanimously approved. Meeting adjourned at 12:43pm.

## PROCEEDINGS OF THE BROWN COUNTY LIBRARY BOARD

A meeting was held on February 18, 2010 at 6:00 p.m. in the Board Room of the Brown County Central Library, 515 Pine Street, Green Bay WI

**PRESENT:** TERRY WATERMOLEN, DENISE BELLMORE, CARLA BUBOLTZ, MONICA GOLOMSKI, JOHN HICKEY, PAUL KEGEL, KATHY PLETCHER, TONY THEISEN

**ALSO PRESENT:** LYNN STAINBROOK, MARY RYAN, LORI DENAULT, SUE LAGERMAN, CURT BEYLER, (staff); and KEVIN RAYE (Brown County Information Services staff).

President Terry Watermolen called the meeting to order at 6:00 p.m.

### APPROVAL/MODIFY AGENDA

There were no modifications to the agenda. Terry noted that Bob Heimann was ill and would not be in attendance but would be rescheduled at a later date. Kevin Raye, I.S. Network Support Manager was present. Motion by Kegel, seconded by Hickey, to approve the agenda. Motion carried.

### MINUTES, BILLS AND COMMUNICATIONS

There being no changes or modifications, the January 21, 2010 meeting minutes stand approved.

Lori Denault reported that the bills did not contain any out of the ordinary expenses.

No communications were received by the Board.

### OPEN FORUM FOR THE PUBLIC

There were no members of the public present to address the Board.

### INFORMATION SERVICES REPORT ON SERVICES RECEIVED

Kathy Pletcher commented on her meeting with Bob Heimann saying that I.S. is willing to work on working together, including improving communication, for the technological needs and demands of the library. Kathy reported how Kevin has been working with UWGB staff and methods and procedures for identifying and tracking issues are progressing. Kevin distributed handouts that charted how the libraries connect to the Central fiber optic network and also a breakdown of a week's worth of Internet traffic and bandwidth use. Streaming media utilizes the most bandwidth. Discussion ensued regarding increasing bandwidth to diminish bottlenecks in connections. I.S. is seeking pricing for this and should have some figures in a couple weeks. Kevin went on to explain how the infrastructure was built, the redundancies that are in place and the ability to extend fiber to different locations. I.S. recognizes the library as their 2<sup>nd</sup> biggest customer and is working to satisfy the needs of library patrons. Kevin also noted that with the infrastructure in place, rolling out computers purchased from UWGB will only take 2 or 3 days. There won't be a need to put them in storage as profiles and software will have already been installed. It was asked if fiber pipe qualified for E-Rate funds. It was suggested that Mark Merrifield might know the answer. The Board found the discussion with Kevin very helpful and informative.

### FINANCIAL SECRETARY'S ANNUAL REPORT

John Hickey reported on and reviewed the following Special Library Funds as of December 31, 2009: Fredricka Crane Trust, designated for the purchase of art and music books, principle balance: \$7474, interest funds available to spend: \$156; Lester Wood Trust, designated for maintenance of the Central Library Memorial Garden, principle balance: \$13,432, interest funds available to spend: \$5455; Nicolet National Bank account balance (donated funds designated to the Space Needs Analysis of the Central Library and related studies), \$8,903.

### FACILITIES REPORT

- a. **Solar Energy Project at Kress Lynn** and Carla recently attended a meeting and Lynn reported that Focus on Energy had changed their incentive plan and the level of contribution changed from 75% to 50%. This has not deterred the group. They continue to be very enthusiastic and hope to complete the project by August, 2010. The fund-raising goal for the solar-electric equipment is between \$52,000 and \$105,000. Once the application is approved, the commitment for payment is guaranteed. Paul Kegel mentioned that the De Pere Beautification Committee would like to suggest to their donors to contribute to the SEEDs project since the Beautification Committee is well funded for their projects this year. Lynn suggested Paul speak to Randy Lawton regarding fundraising. Publicity and marketing materials are available and could be included with any correspondence that is distributed.
- b. **Energy Conservation Methods Update** An ECM Priority and Progress chart was distributed. Lynn noted that this chart was developed with Bill Dowell's input on how to best allocate the \$50,000 allocated in the energy grant. Curt reported that some projects are completed. Tracking savings may be difficult because there are many variables involved. Top priorities include lamp replacement at the Central Library and Southwest, Kress, Ashwaubenon, and

Weyers-Hilliard branches. Second-level priorities include sealing duct leaks at the Kress and Ashwaubenon branches and building envelope improvements at the Southwest Branch. Some of these projects are important to complete before a re-commissioning of an entire building is done. Re-commissioning involves an assessment of all mechanical systems to ensure that all systems are working to the original specifications. The DDC engineering at Weyers-Hilliard is complete and installation should take place soon. If projects come in under cost, other projects on the list could be completed. It is important to know that the decisions for the prioritization of these improvements is to move the library system forward while considering the greatest impact of payback in a short period of time in a responsible, proactive way. Lynn noted that these ECMs are from the studies conducted by General Energy Corp. on five buildings. The other buildings will be looked at and items added to the list. Energy savings could be seen with improved insulation at Pulaski and night setbacks at Pulaski and Wrightstown.

- c. **East Branch Lease Committee Update** Terry reported that he and John Hickey continue to work on this. The new owner has engaged a new real estate agent and progress is underway.
- d. **Progress on RFP for Architectural Services** Kathy and Lynn, with other members of the committee, reviewed 16 proposals, reviewed scores and narrowed the list. Phone interviews will be made to narrow the list further to about 2 or 3 proposals. An end date has not been set but the intent is to keep things moving along. A date in March is the target for interviews. Experiences in libraries, LEED, energy efficiency, and alternate energy sources were considered important factors.

#### **ACCOUNTANT'S REPORT**

- a. **Financial Report** A financial report was not available because numbers have not been finalized.
- b. **Acceptance of Gifts Grants and Donations** A report was not available because numbers are not final.
- c. **Carryover Funds** An updated list of projects budgeted in 2009 was presented as follows with an estimated carryover built into the ECMs and Books, Periodicals and Subscriptions.

PROJECTS APPROVED	PROJECT	ACCT. NO	Project Cost
<b>County Levy</b>			
Library Automation System	Operations	105.050.020.100.5335	2,609
Self-Check - Kress, East	Operations	105.050.020.003.6110.020	35,000
Self-Check - Kress	Operations	105.050.023.011.6110.020	19,323
Self-Check - Kress	Operations	105.050.023.011.5395	3,164
Self-Check - Ashwaubenon	Operations	105.050.023.009.6110.020	19,323
Self-Check - Ashwaubenon	Operations	105.050.023.009.5395	3,164
Armored Delivery Service	Operations	105.050.020.100.5700	3,640
Direct Digital Controller for Weyers-Hilliard	Facilities	105.050.023.013.6110.020	37,595
Replace 80 public computers	Operations	105.050.020.100.5300.003	20,000
Adobe Professional software (2)	Operations	105.050.020.100.5335	630
Installation of card payment option on cash drawers	Operations	105.050.020.100.5700	385
Energy Conservation Measure (ECM) purchases	Facilities	105.050.020.002.5307.300	31,650
Books, Periodicals, & Subscriptions	Operations	105.050.021.100.5330	50,000
<b>Total County Levy Carryover</b>			<b>224,585</b>
<b>Donations</b>			
Supplies & Programming	Operations	106.050.400.5300	8,871
Magnification System (hardware) - Ashwaubenon	Operations	106.050.400.5395	1,000
Magnification System (software) - Ashwaubenon	Operations	106.050.400.5335	1,000
Self-check card payment option - Kress & East	Operations	106.050.400.5395	6,328
Wireless printing & E-commerce	Operations	106.050.400.5335	11,395
<b>Total Donation Carryover</b>			<b>28,594</b>
<b>Total County Levy and Donation Carryover</b>			<b>253,179</b>

**Motion** by Golonski, seconded by Kegel, to authorize the carryover of funds as presented. **Motion carried.**

### **APPROVAL OF WI PUBLIC LIBRARY ANNUAL REPORT**

Lori Denault distributed draft copies of the Annual Report as of February 18, 2010. She reviewed the information that still needed to be added to the report. After discussion regarding the Statement Concerning Public Library System Effectiveness on page nine of the report, the Board agreed that the system **did** provide effective leadership and adequately met the needs of the library unlike last year when effective leadership was not provided. The Board would like a statement included in this section to document that progress is being made and continues to be worked on. **Motion** by Kegel, seconded by Bellmore, to approve the Annual Report and authorize Lori to make any necessary changes and updates; and to include a statement referring to progress being made on page nine. **Motion carried.**

### **LATE OPENING ON FRIDAY, 10/8/10 FOR THE PURPOSE OF AN ALL-STAFF WORKSHOP**

**Motion** by Buboltz, seconded by Hickey, to approve the delay of opening libraries to 2:00 p.m. on Friday, October 8, 2010 for staff development and training with Warren Graham, author of *The Blackbelt Librarian*. **Motion carried**

### **APPROVE TABLE OF ORGANIZATION AND ADVERTISING FOR OPEN POSTIONS**

As a result of a 2009 unit clarification three Librarian III positions and two Librarian II positions were reclassified to Library Supervisors. One of the Librarian III staff retired. The staff in the two Librarian II positions were promoted to Library Supervisors and to fill the needs in the departments they vacated, one Librarian II is deleted to create one 50% Senior Library Assistant in the Circulation Department and one 53% Librarian I position in the Children's Department. Additionally, technology has become an increased responsibility of the Library Accountant's position. This position has been reclassified to Library Automation and Financial Services Manager. The financial impact of these changes is as follows:

	SALARY	FRINGE	TOTAL
<b>OLD STRUCTURE</b>			
1 Librarian II @ 37.5 hrs/wk - Children's	47,710.	23,460.	71,1700
1 Accountant @ 40+ hrs/wk - Administration	54,449.	26,573.	81,022.
<b>Total</b>	<b>102,159.</b>	<b>50,033.</b>	<b>152,192.</b>
<b>NEW STRUCTURE</b>			
1 Senior Library Assistant @ 37.5 hrs/wk	17,039.	8,316.	25,355.
1 Librarian I @ 20 hrs/wk	23,014.	11,325.	34,339.
1 Lib.Automation & Financial Services Mgr.	57,764.	27,727.	85,491.
<b>Total</b>	<b>97,817.</b>	<b>47,368.</b>	<b>145,185.</b>
<b>Net Savings</b>	<b>\$4,342.</b>	<b>\$2,665.</b>	<b>\$7,007.</b>

This table of organization change and subsequent annual savings of \$7,007.00 will be reported to the Education & Recreation Committee on February 25, 2010 as part of the Director's Report and will be attached to the meeting minutes. **Motion by** Kegel, seconded by Golomski, to approve the change in the Table of Organization, effective March 1, 2010. **Motion carried unanimously.**

Discussion continued regarding how best to advertise for open positions under the county's current hiring freeze. The new Senior Library Assistant and Librarian I positions will be posted in-house. The Facility Manager position, was evaluated, determined to be essential to the entire library operation, and hiring this position is the most efficient and economical direction to move in. The assessments conducted by Boldt support the need for a Facilities Manager. The question is if the library should follow the county's procedures and write a justification to fill and present it to the Human Resources Manager, County Executive, and the head of the Department of Administration. If approved, it will then need to be presented to the County's Executive Committee and if not approved, presented to the County Board. The alternative is for the Library Board to act on its own authority as outlined in WI Statute Chapter 43 and as was past procedure under similar circumstances. Lynn feels strongly that the staff positions are necessary. **Motion by** Buboltz, seconded by Hickey, following careful consideration and lengthy discussion, understanding that a hiring freeze is imposed, and given past cooperation with the County and the County Executive, the Board authorizes and recommends that the Library Director move forward on filling vacant positions as approved in the Table of Organization and deemed essential to the library system and present the economic advantages of doing so. **Motion carried.**



**NICOLET FEDERATED LIBRARY SYSTEM**

Monthly Update Denise Bellmore reported that the NFLS Board meeting was rescheduled for February 23. John indicated that the Executive Committee would be meeting with the auditors before that.

**PRESIDENT'S REPORT**

Terry complimented Lynn and Kathy for being two of the 20+10 people you should know according to the Bay Business Journal.

**DIRECTOR'S REPORT**

The Director's Report was distributed. Lynn reported that Attorney Chris Froelich was appointed to the Library Board; the County department head retreat was held at the Central Library; staff visited the Oshkosh Public Library; NFLS has hired a Drupal consultant; several staff were recognized at the annual county recognition dinner including Mary Ryan and Lori Denault; Dave Baumann from I.S. security is good to work with and the Friends of BCL held their annual meeting. There is interest in a new branch in Pulaski. Lynn said this idea is in the very early stages and will share information as she receives it. PC Reservation and print management systems are working fine but the Library Payment Centers (LPCs) continue to be a problem.

**SUCH OTHER MATTERS AS ARE AUTHORIZED BY LAW**

None.

**ADJOURNMENT**

**Motion** by Pletcher, seconded by Hickey, to adjourn the meeting. **Motion carried.**  
The meeting adjourned at 9:30 p.m.

**NEXT REGULAR MEETING**

March 17, 2010

Central Library

6:00 p.m.

Respectfully submitted,  
Carla Buboltz, Secretary  
Sue Lagerman, Recording Secretary

**(DRAFT) MINUTES**  
**BROWN COUNTY TRANSPORTATION COORDINATING COMMITTEE**  
**Monday, March 8, 2010**  
**Green Bay Metro Transportation Center**  
**901 University Avenue**  
**Green Bay, Wisconsin**  
**9:45 a.m.**

**ROLL CALL**

Sunny Archambault	<u>  X  </u>	Byia Martin	<u>  X  </u>
Diana Brown	<u>  X  </u>	Barbara Natelle*	<u>  X  </u>
Brandon Cooper	<u>      </u>	Sandy Popp	<u>  X  </u>
Pat Finder-Stone	<u>  X  </u>	Cole Runge	<u>  X  </u>
Carl Graf	<u>      </u>	Jayne Sellen	<u>  X  </u>
Matt Halada	<u>      </u>	Julie Tetzlaff	<u>      </u>
Chris Hasselbacher	<u>  X  </u>	Mary Van Acker	<u>      </u>
Kathy Hillary	<u>      </u>	Tina Whetung	<u>  X  </u>
Kathy Johnson*	<u>  X  </u>	John Withbroe	<u>  X  </u>
Nick Mahlik*	<u>  X  </u>	Vacant – BC Board	<u>      </u>

**OTHERS PRESENT:** Lisa J. Conard, Steve Maricque, Sue Premo, Cathy Putman, and Brad Sauer. \*Alternates: Mary Brick for Barb Natelle, Essie Fels for Kathy Johnson, and Steve Rosenbaum for Nick Mahlik.

C. Runge opened the meeting at 9:45 a.m.

C. Runge introduced Mr. John Withbroe as a new member of the TCC. John replaces Ms. Betty Bennett as liaison to the Green Bay Transit Commission.

**ORDER OF BUSINESS**

1. Approval of the December 14, 2009, Transportation Coordinating Committee meeting minutes.

A motion was made by P. Finder-Stone, seconded by S. Archambault, to approve the December 14, 2009, Transportation Coordinating Committee meeting minutes. Motion carried.

2. Discussion of the status of a Regional Transit Authority (RTA) and the RTA postcard project.

C. Runge stated that on March 9, 2010, a forum regarding Transportation Choices will be held at the Kress Library in De Pere. RTA enabling legislation will be discussed.

C. Runge stated that on March 11, 2010, the Wisconsin Assembly's Committee on Transportation is holding a public hearing on Assembly Bill (AB 734) relating to the creation of a Fox Cities Regional Transit Authority. The bill is sponsored by

Representatives Bernard-Schaber, Nelson, Hintz, Barca, Berceau, Black, Smith and Turner and cosponsored by Senator Ellis. The Green Bay area is not included in the bill. It is anticipated that at least three Green Bay area residents will testify at the public hearing on the need for enabling legislation.

B. Sauer, President of the Green Bay Transit Alliance (rider's advocacy group), stated that an alliance member plans to testify at the hearing.

C. Runge stated at the last TCC meeting, committee members agreed that the development of a postcard in the shape of a bus or a postcard with an image of a bus could be developed and distributed to those who use or benefit from services. An area on the postcard would be reserved for handwritten comments. The intent of the postcard is to relay personal messages to the area's state senators and assembly representatives.

C. Runge stated that Brown County Planning Commission (BCPC) and Metro staff developed a postcard and it has been distributed throughout the area. The completed postcards are being returned to Metro and will be submitted to the area's state senators and assembly representatives. A copy of the postcard is as follows:

Postcard – front and reverse



C. Runge thanked S. Archambault for suggesting the postcard concept.

C. Runge thanked C. Putman and B. Sauer for assisting with the distribution and collection of the postcards.

E. Fels stated that Metro has received over 1,000 completed postcards and indicated that she was scheduled to pick up additional cards from area agencies the next day.

J. Sellen asked who the postcards will go to.

C. Runge stated that they are intended to be seen by state legislators, but specific legislators have not been chosen to receive them.

J. Withbroe asked if there was local opposition to a RTA.

C. Runge stated that many people appear to be reluctant to support the concept of a RTA because of the perception that it raises taxes and/or creates a new tax. C. Runge clarified that under the current proposal (Fox Cities proposal), funding for transit systems would be removed from the property tax bill and would be replaced with a sales tax. This would take a portion of the burden off residents because many non-residents shop in the area.

P. Finder-Stone stated she will see Senator Cowles and Representative Montgomery tomorrow in Madison and will convey the need for a RTA in the Green Bay area.

C. Runge stated he believes that the postcard is one of many initiatives needed to succeed in getting RTA enabling legislation approved.

C. Runge also suggested that leadership by Representative Penny Bernard-Schaber and other Fox Valley area local elected officials has helped their efforts.

C. Runge stated that the enabling legislation will be the easy part. Getting the public to approve a RTA will be more difficult.

S. Archambault asked when the Packers (Stadium District) tax expires.

J. Sellen stated approximately 2014. J. Sellen stated that the Stadium District has authority to extend the tax to approximately 2023.

C. Runge asked the committee if this issue has been discussed among the agencies' boards or committees.

D. Brown stated that she sent a letter on behalf of NEW Curative supporting a RTA.

S. Popp stated Options for Independent Living has expressed support for a RTA in visits with area state senators and assembly members.

S. Archambault and S. Popp requested a one-page fact sheet summarizing the benefits of a RTA.

C. Runge stated that a committee member requested this at the last meeting and asked if anyone received one. After hearing no, C. Runge stated he would look into this.

S. Archambault asked about the time frame for a RTA.

C. Runge stated that the federal loss of operating assistance will not likely impact Metro's budget until 2012. This is likely when the new census numbers will be

available and when funding formulas will be adjusted.

S. Popp stated it is often difficult to keep track of both issues:

- **The “100 Bus Bill”/Transit System Flexibility Act/The Alliance for Transit Operating Assistance** – federal issue
- **RTA Enabling Legislation** – state issue

J. Sellen stated that there are currently several RTA proposals or draft bills under discussion by the legislative committee.

1. Fox Cities Regional Transit Authority enabling legislation proposal.
2. Statewide RTA enabling proposal. This is very similar to many past versions and is not likely to be approved.
3. SE Wisconsin RTA dealing with Kenosha-Racine-Milwaukee (KRM) service.

J. Sellen suggested the postcards be submitted at the public hearing in Madison on March 11.

S. Premo suggested that the “best of” postcards be identified and documented.

L. Conard stated she planned to review the postcards and scan a cross-section of postcards.

C. Putman suggested that another round of postcards be developed stating “I would ride Green Bay Metro if...” which would allow potential riders to participate in the effort.

B. Sauer stated that many riders are not aware of the implications of the census. Of those who do, many take a “sit back and wait” approach.

J. Withbroe, who was a Metro driver for 34 years, agreed with B. Sauer’s assessment.

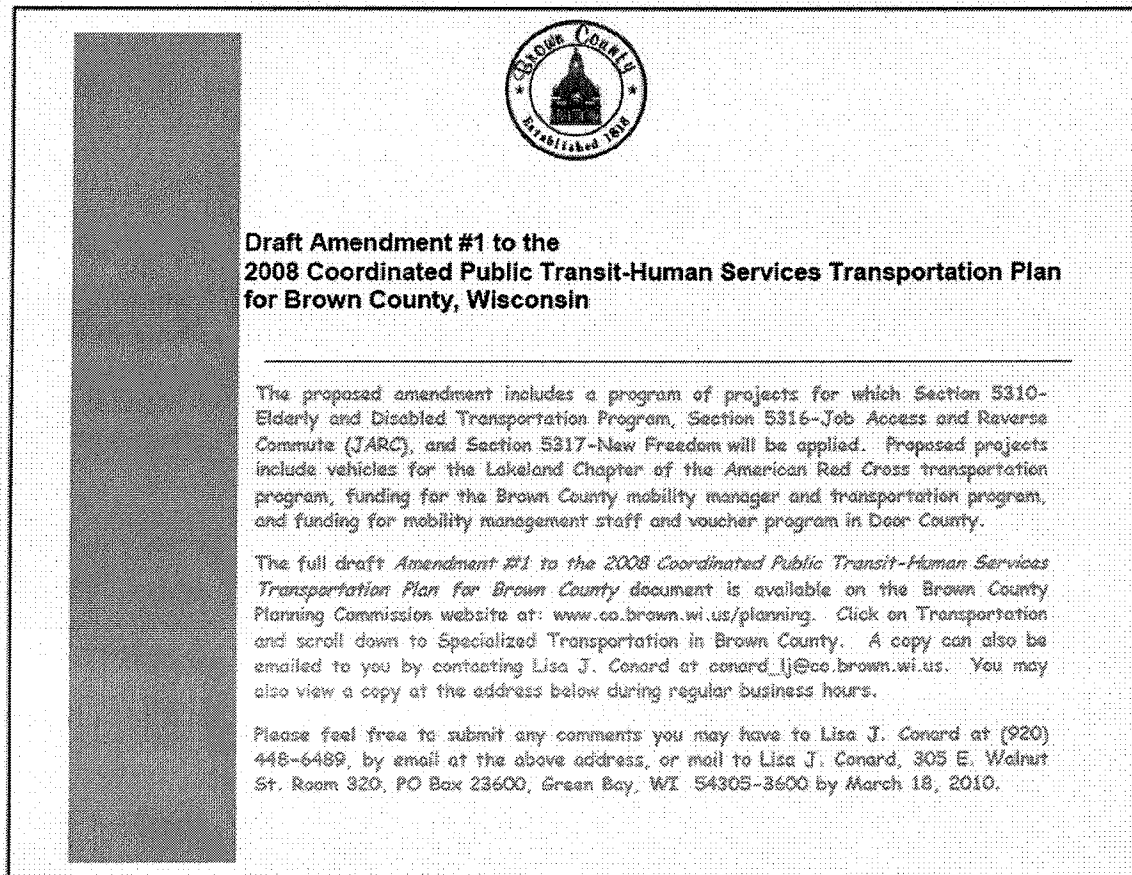
B. Sauer stated the Green Bay Transit Alliance is producing a video that includes passenger testimony on the need for transit services. B. Sauer is hopeful this marketing piece can be shown to elected officials and other stakeholders in the near future.

3. Discussion and action regarding an amendment to Brown County’s Coordinated Public Transit – Human Services Transportation Plan.

L. Conard stated that the plan was completed in 2008. Many of the TCC members participated in the county meeting that was the basis for the plan.

L. Conard stated that although an amendment is not required, staff felt the need to update the document to reflect the actual and anticipated program of projects for 2010 through 2013.

L. Conard stated she submitted the following postcard to interested parties.



L. Conard stated, at the recommendation of WisDOT staff, that broad strategies should be included in the amendment. L. Conard stated staff developed strategies and are as follows:

Proposed Strategies for Plan:

1. Promote coordination between local, state, and federal agencies, customers, and transportation professionals.
2. Expand public transportation services in the Green Bay Urbanized Area.
3. Expand transportation options for all Brown County residents.
4. Continue to support the Lakeland Chapter of the American Red Cross transportation program.
5. Continue with the Brown County Mobility Manager position and the related transportation program.
6. Monitor and update local transportation plans as necessary.

L. Conard stated proposed program of project is as follows:

FY 2010-2013 Program of Projects for Brown County

Projects	FY 2010 Projects	FY 2011 Projects	FY 2012 Projects	FY 2013 Projects
<b>Section 5310</b> (Capital Assistance Program for the Elderly & Persons with Disability Program)	Lakeland Chapter of the American Red Cross – one minivan with three ambulatory positions & two wheelchair positions at the cost of approximately \$26,000 federal & \$5,000 local.	Lakeland Chapter of the American Red Cross – two small buses with seven ambulatory positions at the cost of approximately \$60,000 federal & \$16,000 local.	Lakeland Chapter of the American Red Cross – one small bus with seven ambulatory positions at the cost of approximately \$30,000 federal & \$8,000 local.	Lakeland Chapter of the American Red Cross – one small bus with seven ambulatory positions & one wheelchair position & one bus with 12 ambulatory & two wheelchair positions at the cost of approximately \$69,000 federal & \$18,000 local.
<b>Section 5316</b> (WETAP – Wisconsin Employment Transportation Assistance Program which includes JARC - Job Access & Reverse Commute Program)	Forward Service Corporation – Mobility Manager/Transportation Case Worker. The Mobility Manager will work with individuals to solve their transportation problems. Program includes vanpool, no-interest vehicle repair loans, & gas & bus vouchers for low-income workers at the cost of \$48,604 federal only; additional funds applied for to cover all of 2010.	Forward Service Corporation – Mobility Manager/Transportation Case Worker. The Mobility Manager will work with individuals to solve their transportation problems. Program includes vanpool, no-interest vehicle repair loans, & gas & bus vouchers for low-income workers at the cost of approximately \$50,000 federal & \$25,000 local.	Forward Service Corporation – Mobility Manager/Transportation Case Worker. The Mobility Manager will work with individuals to solve their transportation problems. Program includes vanpool, no-interest vehicle repair loans, & gas & bus vouchers for low-income workers at the cost of approximately \$50,000 federal & \$25,000 local.	Forward Service Corporation – Mobility Manager/Transportation Case Worker. The Mobility Manager will work with individuals to solve their transportation problems. Program includes vanpool, no-interest vehicle repair loans, & gas & bus vouchers for low-income workers at the cost of approximately \$75,000 federal & \$35,000 local.
<b>Section 5317</b> (New Freedom Program)	*United Way of Door County (service may reach Brown County and the Green Bay Urbanized Area) - Mobility management staff & voucher program at the cost of \$66,735 federal & \$42,884 local.	*Door-Tran Inc. (service may reach Brown County and the Green Bay Urbanized Area) - Mobility management staff & voucher program at the cost of \$90,000 federal & \$22,500 local.	*Door-Tran Inc. (service may reach the Brown County and the Green Bay Urbanized Area) - Mobility management staff & voucher program at the cost of \$90,000 federal & \$22,500 local.	*Door-Tran Inc. (service may reach Brown County and the Green Bay Urbanized Area) - Mobility management staff & voucher program at the cost of \$80,000 federal & \$20,000 local.

\* Included in the Coordinated Public Transit-Human Services Transportation Plan for Door County, Wisconsin

L. Conard stated that all projects are consistent with the outlined strategies and consistent with the action plan contained in the document.

S. Maricque asked why the United Way of Door County/Door-Tran projects were included in the Brown County plan.

L. Conard stated that the state requested that the Green Bay MPO include the projects in the Brown County plan. Door County does not contain a MPO. L. Conard stated she coordinated the listing with Pam Bush (Door-Tran Mobility Manager and member of the Door County Transportation Consortium). Pam has informed staff that service under the program will reach Brown County and the Green Bay Urbanized Area.

S. Maricque confirmed that Door County residents use the program to reach VA service and other medical appointments in the Green Bay area.

A motion was made by S. Popp, seconded by J. Withbroe, to endorse the proposed strategies and the 2010-2013 Program of Projects as presented. Motion carried.

#### 4. Other matters.

S Popp asked S. Rosenbaum if Medi-Van dispatchers are told to tell callers that it is difficult to schedule trips from 1:30 p.m. – 5:30 p.m. on weekdays.

S. Rosenbaum stated no. Medi-Van staff, under ADA provisions, is allowed to

negotiate a trip pick-up time within one hour of the request. S. Rosenbaum and S. Popp agreed that the peak trip request time is between 3:30 p.m. and 5:30 p.m.

S. Premo passed out a copy of the WPS Volunteer Awards application and encouraged committee members to consider nominating a volunteer that works within their respective organization.

C. Runge set the next meeting of the TCC for:

Monday, June 14, 2010  
Green Bay Metro Transportation Center  
901 University Avenue  
Green Bay, Wisconsin  
9:45 a.m.

5. Adjourn.

C. Runge closed the meeting at 10:34 a.m.



**PROCEEDINGS OF THE BROWN COUNTY  
VETERANS' RECOGNITION SUBCOMMITTEE**

Pursuant to Section 19.84, Wis. Stats. a regular meeting of the **Brown County Veterans' Recognition Subcommittee** was held on Tuesday, March 9, 2010, at 5:15 p.m., in Room 201 of the Northern Building, 305 E. Walnut Street, Green Bay, Wisconsin.

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<b>PRESENT:</b>	Jack Krueger—Chair, Jim Haskins, John Maino, Duane "Snake" Pierce, Sherry Steenbock, John Walschinski.
<b>EXCUSED:</b>	Don Bettine, Troy Ness, Kristen Verhaagh.
<b>ALSO PRESENT:</b>	Jerry Polus, Joe Witkowski.

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**1. Call Meeting to Order:**

The meeting was called to order by Chairman Jack Krueger at 5:15 p.m.

**2. Invocation by Jim Haskins**

**3. Approve/Modify Agenda:**

A motion was made by S. Steenbock and seconded by J. Walschinski to approve. Vote taken. **MOTION CARRIED UNANIMOUSLY.**

**4. Approve/Modify Minutes of February 9, 2010:**

A motion was made by D. Pierce and seconded by J. Haskins to approve. Vote taken. **MOTION CARRIED UNANIMOUSLY.**

**5. Report from CVSO Jerry Polus (if available):**

Mr. Polus, Veterans Service Officer, reported that the receptionist has been brought back on a temporary basis; but there is still a backlog because of the high volume of calls, walk-ins, and appointments. He said members of the 127<sup>th</sup> continue to come in for assistance each day. Mr. Polus added that he will present his updated job description by next month.

Mr. Polus said the monthly program at the ADRC (Aging & Disability Resource Center) continues to be well attended. He stated that there were approximately 70 people in attendance last Friday, when Rolling Thunder performed the Table Ceremony and Flag Folding Ceremony. He opined that this was a great program and that those present enjoyed the experience. Mr. Polus reported that Beth Ann Smith, Program Manager for the VA Medical Center in Milwaukee, will be speaking on VA health care and the Green Bay clinic next month.

Mr. Polus informed those present that he had just returned from Chippewa Falls, Wisconsin, where he met with Peter Olk. He explained that Mr. Olk ran Armitage House in DePere, which is transitional housing for veterans. Mr. Polus reported that Mr. Olk expressed an interest in utilizing the old Mental Health Center as a potential site for a nationwide model program called a veterans' service center. Mr. Polus described the vision of this facility as a one-stop shop that would house a variety of services for veterans. He added that this property is in close proximity to the new mega clinic.

Chair Krueger opined that the possibilities are endless and stated that the Facility Master Plan Subcommittee has been apprised of this. He stated that he mentioned this to Congressman Steve Kagen, and Congressman Kagen offered his support.

Mr. Polus said he plans to send information about Armitage and the center in Chippewa Falls to the Subcommittee members with next month's agenda and minutes.

**6. Report from Chair Jack Krueger:**

At Chair Krueger's request, John Walschinski explained his proposal for a veterans' update section in the "Green Bay Press-Gazette" newspaper. Mr. Walschinski distributed copies of the response from John Dye, Executive Editor, as well as suggestions for a possible reply (attached).

Chair Krueger said Mr. Walschinski's ideas were well received at last month's meeting and asked John Maino for possible options other than the "Press-Gazette." Mr. Maino said there are many other mediums that could be used; and with television the coverage could be just as good especially with the internet aspect. Mr. Maino offered to make the first contact with Fox 11 television station. He stated that the smaller newspapers could be an option as well and suggested including sponsors.

Mr. Maino recommended setting up a website. Mr. Walschinski said he had some contacts who could possibly (1) help with setting up the website; (2) act as spokespersons; and (3) help with advertising. Mr. Polus explained to those present that his office has a website that could be used. He also suggested bringing in speakers monthly to either radio or television who could discuss veterans' issues.

Chair Krueger said he would like to see an approach to Fox 11 and utilizing the Brown County website.

(John Maino left at 6:01 p.m.)

**7. Report from Committee Members (Steenbock, Bettine, Haskins, Maino, Pierce, Verhaagh, & Walschinski):**

Sherry Steenbock read a thank you letter from a veteran who received a certificate from this Subcommittee (attached). Ms. Steenbock said information will be placed on the certificates using computer software instead of hand-written calligraphy in the future. Mr. Polus opined that these certificates are greatly appreciated by recipients.

Jim Haskins read an article from the Press-Gazette concerning a program entitled "War, Art, and the Vietnam Veteran" which will be held at Heritage Hill from April 13 to May 31, 2010. (See attachment from internet.) Mr. Haskins mentioned two bills sponsored by Congressman Kagen: Bill 3548 is for first-time homebuyers' tax credit for men/women serving overseas; and Bill 2352 is for job creation for returning veterans. Mr. Haskins added that the three certificates he delivered were very well received.

Duane Pierce noted an article concerning a man doing a 2,650 mile trek from Jacksonville (Florida) to San Diego (California) who is hoping to collect \$400,000 to help the DAV (Disabled American Veterans). He reported a recent news story concerning Mark Finnegan (of Finnegan's RV Center in South Beloit, WI) who has started a non-profit organization called "Vetsroll;" and on May 17, 2010, Vetsroll will

take eight RV's and two charter buses with 128 veterans to see the WWII Memorial in Washington, DC. Mr. Pierce stated that Rolling Thunder Chapter 4 will be doing a Table Ceremony at the VFW in Wausau on March 20, 2010, at 7:00 p.m. He also said on March 27, 2010, Thuy Smith (of Thuy Smith International Outreach) and Channel 13 are putting on a program in Eau Claire that afternoon and a dinner that evening to honor Vietnam veterans; he added that Thuy Smith has a website with additional information.

Mr. Walschinski stated that he still believes in the program for creating access and providing information for senior veterans. He added that this could help Mr. Polus as well as the veterans and their families. He said he agrees with Mr. Maino that television and the internet are the venue to use.

8. **Such other Matters as Authorized by Law: None.**

9. **Adjourn:**

**A motion was made by J. Haskins and seconded by J. Walschinski to adjourn at 6:14 p.m. Vote taken. MOTION CARRIED UNANIMOUSLY.**

Respectfully submitted,

Lisa M. Alexander  
Recording Secretary